



“B”

PUBLIC LIABILITY REQUIREMENTS

For any other Hirers (commercial)

[Name of facility]

Your own Public Liability Insurance cover is required if you fit into the following criteria.

- a) Creates an income or profit from the activity eg. yoga, art, Pilates classes charging a fee for service, workshops by charging door entry, participation fee, prepaid fee.
- b) Makes a personal financial gain from the activity.
- c) Is a sole trader or registered business.
- d) Corporation or Incorporated bodies.
- e) Sporting body, Club or association of any kind.
- f) You do not meet the criteria as a “Casual or Regular Hirer”.

Name of Person Group/Organisation hiring the facility:			
Contact Person's Name (if different to above)			
Telephone No.		Email	
Intended activity to be conducted within the facility			
Date(s) of hire of the facility			

DETAILS OF INSURANCE POLICY

The member's name as shown on the Policy Note: if different to the name of the hirer above written authorisation is required from the insurer advising the hirer is covered under this policy.	eg person, group or organisation who holds the insurance policy
Name of Insurance Company	
Policy No.	
Period of Cover	
Public Liability Policy in the sum of not less than \$10M	Amount Insured \$
Copy of Insurance Policy attached OR sighted by Committee member	
<i>The person, group or organisation as stated above acknowledges that they are responsible for their own Public Liability Insurance when hiring the Council facility for the intended activity as stated above.</i>	Signed: Print Name: Date:

Note:

1. If the Section 355 Management Committee managing the facility is not satisfied the person, group or organisation has adequate insurance, the information will be provided to Byron Shire Council's Insurers for determination of the matter.
2. The Section 355 Management Committee has the right to refuse hire of the facility or terminate any hirer's agreement until they are satisfied Public Liability Insurance requirements are met.